



# Streamlined Sales Tax Project

## Streamlined Sales Tax Project Meeting Minutes

**August 5, 2004 – Chicago, IL**

**Steering Committee**

Diane Hardt, Co-chair, opened the meeting. Introductions were skipped.

Diane Hardt  
Co-Chair  
*Wisconsin*

**Minutes.** The minutes from the May meeting in Tampa were approved by a voice vote.

Scott Peterson  
Co-Chair  
*South Dakota*

**Amnesty Paper Approved.** The paper titled “Amnesty for Registration Implementation and Administration Procedures” and dated August 2004 was approved by a voice vote. The paper will be forwarded to Implementing States.

Richard Dobson  
*Kentucky*

**Definition for School Related Supplies Approved.** The paper titled “Definitions for School Related Supplies – SSTP Recommendation for Amendment to Agreement” and dated July 29, 2004 was approved by a voice vote. It will be forwarded to Implementing States.

Carol Fischer  
*Missouri*

Harold Fox  
*New Jersey*

**Buydowns.** Bruce Johnson presented a draft paper on buydowns, manufacturers’ coupons, and store coupons. Further discussion will be required.

Bruce Johnson  
*Utah*

**Exemption Paper.** Cathy Wicks presented several issues in regard to exemption administration that need to be resolved before we can approve an issue paper. Further discussion will be required.

Eleanor Kim  
*Texas*

**Bundling.** Sherry Harrell led discussion on the definition for bundling. Further discussion will be required.

Tom Kimmitt  
*Pennsylvania*

Marshall Stranburg  
*Florida*

**Cost of Collection Study.** Dan Bucks, Wayne Zakrzewski and Sue Haffield gave a progress report on the Cost of Collection Study. Sue asked for feedback on the most complicated sales tax administration functions.

**Food Issues.** Vicki Gibbons led discussion on issues related to the food definitions. She is developing a paper on each issue and how the issue is resolved. Further discussion will be required.

**Public Comment.** None

**Next Meeting** October 6 – 8, 2004 at Marriott Nashville at Vanderbilt University. SSTP will meet on October 6 only. The meeting will be devoted to Certificates of Compliance as well as buydowns, bundling, prepared food and digital goods.

**Meeting Adjourned**

**Prepared by:** Diane Hardt, Wisconsin  
August 12, 2004