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Streamlined Sales Tax Governing Board

**Quarterly Financial Report
Second Quarter FY 2007**

**Submitted to the Governing Board
January 30, 2007**

Streamlined Sales Tax Governing Board
Quarterly Financial Report
Second Quarter FY 2007

The Streamlined Sales Tax Governing Board realized a surplus of \$387,389 after considering operations through the second quarter of Fiscal Year 2007, ending December 31, 2006. This resulted in an ending balance of \$748,618. Income totaled \$635,233 for the first half of the year, resulting from membership fees paid by full and associate member states, interest, and meeting income. All meetings held to date have not been fully closed out as of the end of the second quarter.

Major budgetary items to date include:

- Member payments totaling \$604,000
- Salary expenses for three full-time employees of \$94,333
- Contractual Services expenses of \$64,484 with expenses related to the Central Registration System (\$40,438) accounting for the largest part of that amount

The income statement reflects both First and Second Quarter amounts as well as year-to-date amounts and a year-to-date percentage of the budget utilized. Total expenses remain substantially less than expected during the first half of the year. However, several expense line items are tracking at levels that could exceed budgeted levels.

Printing	52% of Budget
Materials and Supplies	133% of Budget
Postage and Delivery	66% of Budget
Central Registration System	81% of Budget
Accounting Services	55% of Budget

The Finance Committee will monitor these and other expenses for the remainder of the fiscal year, and will be prepared to recommend adjustments to budgeted levels if necessary.

Also included is a Balance Sheet for the period ended December 31, 2006. To begin FY 2007, the organization held \$369,105 in cash and cash equivalents, as reflected in the independent auditor's report received on October 5, 2006. Due principally to the operating surplus, the ending cash balance after second quarter operations rose to \$737,392.

At the end of the second quarter, assets of the Governing Board totaled \$822,248, of which 90% was held in the form of cash or cash equivalents. Much of the remainder was composed of accounts receivable, with a minor portion representing furniture and equipment.

**Streamlined Sales Tax Governing Board
Income Statement
Fiscal Year 2007, Second Quarter**

	FY 2007 Budgeted Amount	First Quarter	Second Quarter	YTD 12/31/06	YTD % of Budget
BEGINNING BALANCE	361,229	361,229	361,229	361,229	100%
INCOME					
Member payments	564,000	367,833	236,167	604,000	107%
Member payments held in escrow	40,000				
Publication sales	-				
Investment income	12,000	2,981	10,552	13,533	113%
NGA/NCSL contributions	-				
Meeting income	280,000		17,700	17,700	6%
TOTAL INCOME	896,000	370,814	244,419	635,233	71%
EXPENSES					
Salaries and benefits					
Salaries	240,000	31,825	54,307	86,132	36%
Payroll taxes	47,000	2,559	2,946	5,505	12%
Health coverage	13,500	792	1,904	2,696	20%
Retirement expense	20,000				
Subtotal-Salaries	320,500	35,176	59,157	94,333	29%
Office Expense					
Telecommunications	25,000	3,011	3,652	6,663	27%
Printing	12,000	5,988	251	6,239	52%
Materials and supplies	3,000		3,978	3,978	133%
Postage and delivery	3,000	54	1,935	1,989	66%
Law service and books	500				0%
Depreciation			1,984	1,984	
Computer equipment and furniture	15,000	174	2,308	2,482	17%
Other insurance	10,000				
Other	-		90	90	
Subtotal-Office Expense	68,500	9,227	14,198	23,425	34%
Travel					
Employee travel	40,000	1,047	9,197	10,244	26%
Other travel	25,000		2,045	2,045	8%
Subtotal-Travel	65,000	1,047	11,242	12,289	19%
Contractual Services					
Rent - Office space	13,500	1,522	2,537	4,059	30%
Central registration	50,000		40,438	40,438	81%
Accounting services	11,000	3,609	2,400	6,009	55%
Legal services	20,000	3,200	4,350	7,550	38%
Fund audit	10,000		3,000	3,000	30%
Web site development and hosting	35,000				
Other	20,000	838	2,590	3,428	17%
Subtotal-Cont. Svcs.	159,500	9,169	55,315	64,484	40%
Meeting Expenses	210,000	15,813	37,500	53,313	25%
Reserve	25,000				
TOTAL EXPENSES	848,500	70,432	177,412	247,844	29%
Surplus for Budget Period	47,500	300,382	67,007	387,389	816%
ENDING BALANCE	408,729	661,611	428,236	748,618	183%

Streamlined Sales Tax Governing Board
Balance Sheet
Fiscal Year 2007, Second Quarter

Assets

Current Assets

Cash and cash equivalents	737,392
FTA Receivable Prior Year Income	57,757
Streamline Conference - Registrations	<u>16,605</u>
Total Current Assets	811,754

Noncurrent Assets

Furniture and equipment, net	9,648
Rent deposit	<u>846</u>
Total Noncurrent Assets	10,494

Total Assets	<u><u>822,248</u></u>
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Liabilities and Net Assets

Current Liabilities

Accounts payable	
Deferred revenue - Membership	
Deferred revenue - Meetings	<u>73,630</u>
Total Current Liabilities	73,630

Net Assets

Unrestricted	748,618
Total Liabilities and Net Assets	<u><u>822,248</u></u>