Streamlined Sales Tax Governing Board

Proposed Budget for FY 2009

Submitted to the Governing Board
September 20, 2007

MC07011
9/5/2007

Streamlined Sales Tax Governing Board
Budget Proposal for FY 2009

The attached spreadsheets detail the FY 2009 budget proposal for the Streamlined Sales Tax Governing Board. Estimated revenue for the Governing Board should decrease by $67,500, while estimated expenditures are projected to decline by $179,408. The budget anticipates a slight operating deficit for the fiscal year, which will be covered by funds held by the Governing Board that are in excess of required balances. Significant features of the budget proposal include:

- Dues assessments (member payments) determined according to goal of achieving an ending balance equal to 50% of operating expenses
- Meeting income and expenses reduced from previous levels due to replacement of one face-to-face Governing Board meeting with a teleconference during the year
- Staffing levels achieved in FY 2008 will be maintained in FY 2009
- Addition of depreciation as an expenditure item not included in previous budgets
- Reduction in "other travel" due to biennial cycle of auditor travel needs
- "Other" contractual services decrease from FY 2008
- Decreased need for funds held in "Reserve" when compared to FY 2008 level

NOTE: The assessment of dues for FY09 includes Associate Member states that may lose their status on the Governing Board at the end of calendar 2007. If this should occur, FY08 dues paid by those states will be prorated to the date of their termination and the excess will represent a credit against future assessments should those states re-join the Governing Board. In addition, the budget for FY09 may need to be amended if revenues from dues fall below budgeted levels.

Streamlined Sales Tax Governing Board- FY 2009 Budget Proposal

(FY08 Budget as Revised on June 23, 2007)

	FY 2006 Actual	FY 2007 Budgeted	FY 2007 Actual	REVISED FY 2008 Budgeted	PROPOSED FY2009 Budget
BEGINNING BALANCE	$ 220,482	$ 361,229	$ 361,228	$ 640,336	$ 485,336
INCOME					
Member Payments	$ 300,000	$ 564,000	$ 604,000	$ 580,000	$ 580,000
Member Payments held in escrow		$ 40,000	$ -	$ -	$ -
Publication Sales	$ -	$ -	$ -	$ -	$ -
Investment Income	$ 7,048	$ 12,000	$ 29,622	$ 20,000	$ 20,000
NGA/NCSL Contributions	$ -	$ -	$ -	$ -	$ -
Meeting Income	$ 302,650	$ 280,000	$ 268,575	$ 270,000	$ 202,500
TOTAL INCOME	$ 609,698	$ 896,000	$ 902,197	$ 870,000	$ 802,500
EXPENSES					
Salaries and Benefits					
Salaries	$ 60,096	$ 240,000	$ 212,306	$ 300,300	$ 323,440
Payroll Taxes	$ 8,589	$ 47,000	$ 17,814	$ 22,500	$ 23,400
Health coverage	$ 1,783	$ 13,500	$ 7,243	$ 19,200	$ 19,200
Retirement Expense	$ -	$ 20,000	$ 150	$ 9,500	$ 9,880
Subtotal- Salaries	$ 70,468	$ 320,500	$ 237,513	$ 351,500	$ 375,920
Office Expense					
Telecommunications	$ 24,621	$ 20,000	$ 15,150	$ 20,000	$ 20,000
Printing	$ 24,372	$ 12,000	$ 6,856	$ 16,000	$ 16,000
Materials and Supplies	$ 87	$ 5,000	$ 4,191	$ 6,000	$ 6,000
Postage and Delivery	$ 676	$ 3,000	$ 1,902	$ 4,000	$ 4,000
Law Service and Books	$ 743	$ 500	$ 1,147	$ 1,500	$ 1,500
Comp. Equip. and Furn.-Depreciation		$ -	$ 3,347	$ -	$ 3,347
Computer Equipment and Furniture	$ -	$ 15,000	$ 5,355	$ 7,000	$ 11,000
Other Insurance	$ -	$ 10,000	$ -	$ 10,000	$ 10,000
Other (write-off old receivables)	$ 847	$ -	$ 7,855	$ -	$ 6,075
Subtotal-Office Expense	$ 51,346	$ 65,500	$ 45,804	$ 64,500	$ 77,922
Travel					
Employee Travel	$ 31,867	$ 40,000	$ 29,180	$ 40,000	$ 40,000
Other Travel	$ 7,687	$ 18,000	$ 3,891	$ 80,000	$ 40,000
Subtotal- Travel	$ 39,554	$ 58,000	$ 33,071	$ 120,000	$ 80,000
Contractual Services					
Rent - Office Space	$ -	$ 13,500	$ 8,287	$ 13,000	$ 13,000
Central registration	$ 72,938	$ 60,000	$ 52,594	$ 50,000	$ 50,000
Accounting services	$ 1,050	$ 11,000	$ 11,400	$ 11,000	$ 12,500
Legal Services	$ 9,850	$ 20,000	$ 11,050	$ 30,000	$ 17,500
Fund audit	$ -	$ 10,000	$ 9,000	$ 10,000	$ 10,000
Web Site Development and Hosting	$ -	$ 35,000	$ 540	$ 20,000	$ 10,000
Other	$ 20,890	$ 20,000	$ 5,429	$ 50,000	$ 20,000
Subtotal - Cont. Svcs.	$ 104,728	$ 169,500	$ 98,299	$ 184,000	$ 133,000
Meeting Expenses	$ 202,855	$ 210,000	$ 208,402	$ 205,000	$ 153,750
Reserve	$ -	$ 25,000	$ -	$ 100,000	$ 25,000
TOTAL EXPENSES	$ 468,951	$ 848,500	$ 623,089	$ 1,025,000	$ 845,592
Surplus/Deficit for Budget Period	$ 140,747	$ 47,500	$ 279,108	$ (155,000)	$ (43,092)
ENDING BALANCE	$ 361,229	$ 408,729	$ 640,336	$ 485,336	$ 442,244

Streamlined Sales Tax Governing Board- FY 2009 Budget Proposal

Dues Structure

SSTP Annual Budget	**580,000**
% of flat dues	**50%**
# of Member states	**22**

	FY09 Assessment
Effective July 1, 2008	
Arkansas	24,836
Indiana	30,696
Iowa	20,745
Kansas	22,007
Kentucky	22,305
Michigan	41,458
Minnesota	28,134
Nebraska	19,374
Nevada	23,905
New Jersey	36,128
North Carolina	35,043
North Dakota	14,859
Ohio	46,976
Oklahoma	23,442
Rhode Island	16,138
South Dakota	16,101
Tennessee	39,691
Utah	20,823
Vermont	14,286
Washington	50,463
West Virginia	17,018
Wyoming	15,571
TOTAL	**580,000**

NOTE: States that have overpaid FY08 dues may elect to have the excess credited against their FY09 assessment.