

Indiana Government Center North  
100 North Senate Avenue  
Indianapolis, IN 46204



DATE:  
CORR ID:

Dear

Thank you for registering to file your sales tax in Indiana under the Streamlined Sales Tax Agreement. This letter is to confirm Indiana has received and accepted your registration. Please read this and the enclosed document carefully as you will find detailed instructions necessary to process your Indiana Streamlined Sales Tax.

**Responsibility for collecting sales tax began when you chose a certified service provider for your Streamlined Sales Tax account. If you have not begun collecting Indiana sales tax at this time, collection is required from the date of this mailing.**

The following are important identification numbers you will need to file your Streamlined Sales Tax in Indiana:

- **Streamlined Sales Tax identification number (SST)**–
- **Indiana Taxpayer identification number (TID)** –

Our records also show you registered as a Model 1 seller. The technology model simply means this is the type of technology you have chosen to use to file your Indiana sales tax. The Model 1 status indicates you have chosen a certified service provider (CSP) to file your Indiana sales tax returns on your behalf.

Please carefully read the enclosed instructions to learn more about various Streamlined Sales Tax requirements, such as technology model changes, filing due dates, electronic payments and nexus. These instructions are an important reference for ensuring you and your CSP are compliant with the Streamlined Sales Tax Agreement and Indiana law.

Again, thank you for registering under the Streamlined Sales Tax Agreement. Please contact me if you have any questions or concerns.

Sincerely,  
Kathleen Klinkose  
Tax Administration Division  
Indiana Department of Revenue  
100 N. Senate Ave., Room N248  
Indianapolis, IN 46204  
(317) 233-4015  
Email: INStreamlinedSales@dor.in.gov

RE:

SST ID:

RPS TID:

Model 1 Seller

Streamlined Sales Tax — **Filing Due Dates and Requirements**

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***Filing and Payment Method:***

- As a Model 1 seller, your certified service provider (CSP) is required to file your returns. Your CSP is responsible for ensuring the accuracy of the Indiana tax returns and payments on your behalf. Our records indicate that you have selected \_\_\_\_\_ as your certified service provider.
- If you decide to change the technology model or CSP used to file your Indiana sales tax in the future, you must indicate the change at <https://www.sstregister.org/sellers>

***Required Electronic Payment:***

- All returns and payments must be submitted electronically.
- Prior to submitting any payments electronically, complete and submit an Electronic Funds Transfer Authorization Agreement Form (EFT-1) at: <http://www.in.gov/dor/taxforms/state.html#electronic>
- Please complete the EFT-1 form and either mail or fax to the Indiana Department of Revenue's address or fax number listed on the EFT-1. (*NOTE: Detailed instructions for submitting the EFT can be found online when completing the EFT Authorization Agreement Form (EFT-1).*)

***Remittance Due Date:***

- Returns and payments are due on a monthly basis.
- Each remittance is due by the 20th day of the month following the period the tax was collected.

***Nexus:***

- To have nexus in the state of Indiana, you must have a stable presence, such as solicitation of orders or providing services to customers within Indiana or a brick-and-mortar establishment in Indiana.
- If, in the future, you establish nexus within the state of Indiana, you must register your business with the Indiana Department of Revenue — in addition to your Streamlined Sales Tax registration.
- You may complete the registration with the Department of Revenue for nexus by submitting a BT-1 application at <https://secure.in.gov/apps/dor/bt1>
- Your certified service provider (CSP) is responsible for filing your sales tax returns on your behalf.

For more about Indiana's taxability requirements, rates and boundaries information, Indiana specific Streamlined Sales Tax filing requirements, how to contact assistance and other valuable information, visit [www.in.gov/dor/streamlined](http://www.in.gov/dor/streamlined)