

**Letter sent to New SSTP registrations that have indicated they will use a CSP –
Model 1**

Draft date 3/2010 (letter is subject to change)

DATE

**Taxpayer
DBA
Street
City State Zip**

Thank you for registering through the Streamlined Registration system. Below is your South Dakota sales tax license.

Filing Requirements for South Dakota: You selected Model 1 on the Registration, which means you have or will contact a Certified Service Provider (CSP) to outsource your sales tax administration function.

When the CSP confirms they will start filing your returns the **returns will be filed monthly and are due the 20th of each month.**

If you decide not to use a CSP you must update your technology model on the Streamlined registration system and select Model N. You may continue to file paper returns or you may choose to file electronically using SD QUEST. SD QUEST is a free electronic tax filing and payment system that allows taxpayers to file and pay their sales and use tax via the Internet or telephone. You must complete an online application and be approved by the Department to file and pay electronically.

Physical Presence: If your business has a physical presence in South Dakota you will need to complete the South Dakota online tax application that is located on the Department's website.

Municipal Sales Tax: You are responsible for collecting and remitting the municipal tax in addition to the state sales tax. Municipal tax rates are updated every six months on the Department's website.

Website: www.state.sd.us/drr

Taxpayer Assistance Number: 1.800.829.9188

SD QUEST: www.state.sd.us/drr/sdquest

Email: bustax@state.sd.us

Streamlined Sales Tax Website: www.streamlinedsalestax.org

LICENSE CARD