

# Limited Power of Attorney/Agent Authorization

Agent Information	
Company Name:	Contact Name:
Phone #:	Email:
Mailing Address:	FAX #:

Taxpayer Information
Federal ID # _____
State: _____
State ID # _____

TAXPAYER LEGAL NAME (Use all capital letters. Include spaces, ampersands, and hyphens. Do not use any other punctuation.)

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DBA NAME (Use all capital letters. Include spaces, ampersands, and hyphens. Do not use any other punctuation.) Phone #

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Business Address (number, street, and room or suite no) City or Town, State, and ZIP code

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Mailing Address (number, street, and room or suite no) City or Town, State, and ZIP code

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\_\_\_\_\_(COMPANY NAME)\_\_\_\_\_, is hereby appointed **Limited Power of Attorney/Agent** and granted the authority to sign and file Sales and Use Tax returns and make deposits on magnetic media, on paper, or electronically for the above stated Taxpayer to state and local jurisdictions. The above named Agent, through its officers and employees, is authorized as an Agent of the Taxpayer to receive, including confidential taxpayer information, and respond to notices, correspondence, transcripts, deposit frequency data, information requests with respect to Sales and Use Tax returns filed and deposits made by the Agent including information from the State or local jurisdictions on the reason for a notice or other information needed to resolve notices with respect to these returns and deposits.

This authorization shall include the appropriate state and local forms beginning with the tax period indicated and remaining in effect through subsequent periods until the Taxpayer or Agent notifies the taxing jurisdiction that this authorization is terminated or revoked. If the Taxpayer is required to file a return electronically or to submit payments electronically, the Agent is required to file the return and submit the payment electronically for the Taxpayer. If the Taxpayer is not required to file or pay electronically, the Agent may file or make payments on the Taxpayer's behalf by one of the following methods: electronic, magnetic media, or paper.

**The execution of this document revokes the following existing Agent Authorizations.** \_\_\_\_\_

### **Authorization of Agent to Sign and File Returns**

The Agent is authorized to sign and file returns and make payments for the period beginning \_\_\_\_\_.

Once this authority is granted, it is effective until revoked by the Taxpayer.

### **Authorization of Agent to Make Deposits and Payments**

The Agent is authorized to make payments for the period beginning \_\_\_\_\_.

Once this authority is granted, it is effective until revoked by the Taxpayer.

<p><b>Authorization Agreement</b></p> <p>The Agent named above is authorized to sign and file returns indicated, beginning with the period indicated above. The Agent named above is authorized to make payments beginning with the period indicated above. The authorization granted in this document remains in effect until revoked by the Taxpayer. I am authorizing the affected tax jurisdiction to disclose otherwise confidential tax information to the Agent relating to the authority granted in this document.</p> <p style="text-align: center;">SL16003A01</p>	<p><b>Signature of Taxpayer or Taxpayer's Authorized Representative</b></p> <p>I certify that I have the authority to execute this form and authorize disclosure of otherwise confidential information on behalf of the Taxpayer.</p> <p>_____</p> <p>Name (Required)</p> <p>_____</p> <p>Title (Required)</p> <p>_____</p> <p>Signature (Required)</p> <p>_____</p> <p>Date (Required) <span style="float: right;">Phone # (Required)</span></p>
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	STATE ID #
Alabama	
Arizona	
Arkansas	
California	
Colorado	
Connecticut	
Delaware	
District of Columbia	
Florida	
Georgia	
Hawaii	
Idaho	
Illinois	
Indiana	
Iowa	
Kansas	
Kentucky	
Louisiana	
Maine	
Maryland	
Massachusetts	
Michigan	
Minnesota	
Mississippi	
Missouri	
Nebraska	
Nevada	
New Jersey	
New Mexico	
New York	
North Carolina	
North Dakota	
Ohio	
Oklahoma	
Pennsylvania	
Rhode Island	
South Carolina	
South Dakota	
Tennessee	
Texas	
Utah	
Vermont	
Virginia	
Washington	
West Virginia	
Wisconsin	
Wyoming	

