

Streamlined Sales Tax Governing Board
Quarterly Financial Report
Second Quarter of Fiscal Year Ending June 30, 2019

This report reflects the income and expenses of the Streamlined Sales Tax Governing Board, Inc. (SSTGB) for the first six months of Fiscal Year Ending June 30, 2019 (FYE 2019).

The Income Statement includes a comparison of the Budgeted Income and Expense amounts for FYE 2019 to the year-to-date actual expenses as of December 31, 2018, along with a year-to-date percentage of the budgeted amounts utilized. It also includes a breakdown of the expenses on a quarterly basis. Total expenses are generally lower than the budgeted amounts in all major categories for the fiscal year.

The Balance Sheet for the period ended December 31, 2018 includes the account balances at the end of the quarter, along with an indication of how the account balances changed each quarter since the beginning of the year. On December 31, 2018, assets of the SSTGB totaled \$1,641,578, of which 99% was held in the form of cash or cash equivalents. The remainder was comprised of furniture and equipment and a rent deposit.

The documents continue to show the stable financial condition of the SSTGB.

Major budgetary items reflected in the second quarter of FYE 2019 income statement include:

- Salary, benefits and payroll taxes for four full-time employees totaled \$101,623 during the quarter. The employee that was previously $\frac{3}{4}$ FTE agreed to temporarily move to full time in order to get some of the technology related projects completed.
- Travel expenses totaled \$34,426. These expenses include all employee travel expenses to attend various meetings and conferences, travel expenses for SSTGB delegates to represent the SSTGB at various meetings, travel expenses for Committee chairpersons to lead certain Streamlined Committee meetings and travel by some Audit Core Team members.
- Office expenses totaled \$7,033, the majority of which was telecommunication expenses (\$4,144).
- Contractual services category, which is comprised of office rent, central registration system maintenance, accounting services, annual outside audit, website development and hosting services and the federal affairs contracts totaled \$85,333. The majority of this expense (\$56,500) was related to the contracts the SSTGB has with two government affairs companies

Streamlined Sales Tax Governing Board, Inc.						
Statement of Activities						
For the six months ended December 31, 2018						
		FY2019	1st qtr	2nd qtr	Year to date	Percentage
		Budget	FY 6/30/2019	FY 6/30/2019	FY 6/30/2019	Of Budget
BEGINNING BALANCE		\$1,022,399	\$1,022,399	\$1,022,399	\$1,022,399	
INCOME						
Member Payments		983,650	945,296	38,354	983,650	100%
Member payments held in escrow						
Investment Income		10,000	1,176	7,532	8,707	87%
Other income						
Meeting Income		50,000	0	0	0	0%
TOTAL INCOME		1,043,650	946,472	45,885	992,357	95%
EXPENSES						
Salaries and Benefits						
Salaries		375,000	83,096	93,184	176,281	47%
Payroll Taxes		31,000	6,163	6,363	12,526	40%
Retirement Expense		10,275	1,038	2,075	3,113	30%
Subtotal - Salaries		416,275	90,297	101,623	191,920	46%
Office Expense						
Telecommunications		17,500	2,583	4,144	6,726	38%
Printing		2,000	0	0	0	0%
Materials and Supplies		6,000	671	260	930	16%
Postage and Delivery		1,500	0	107	107	7%
Law Service and Books		2,500	0	0	0	0%
Computer Equipment and Furniture-Depreciation		5,000	487	487	975	19%
Computer Equipment and Furniture		6,000	0	0	0	0%
Other Insurance		2,500	0	1,596	1,596	64%
Other		1,500	513	440	953	64%
Subtotal -Office Expense		44,500	4,254	7,033	11,287	25%

Travel						
Employee Travel		65,000	16,632	16,463	33,095	51%
Other Travel		40,000	3,369	4,384	7,753	19%
Chairperson Travel (SLAC-Audit-Cert-CRIC)		20,000	4,333	3,750	8,083	40%
State Delegate/Designee Travel		48,000	1,009	7,546	8,555	18%
Audit Core Team Travel		7,500	0	1,626	1,626	22%
State Auditor Training Travel		0	0	0	0	
Legislative travel		25,000	0	658	658	3%
Subtotal - Travel		205,500	25,342	34,426	59,768	29%
Contractual Services						
Rent - Office space		12,000	3,245	1,695	4,940	41%
Central Registration						
Annual Hosting		28,000	5,505	4,198	9,703	35%
Annual Maintenance, Support and Licenses		60,000	12,115	8,100	20,215	34%
Development of New System		20,000	0	0	0	0%
Accounting Services		10,000	1,700	450	2,150	22%
Legal Services		25,000	0	0	0	0%
Fund Audit		13,000	474	5,000	5,474	42%
Web Site Development & Hosting		9,000	370	455	825	9%
Federal Affairs		186,000	41,500	56,500	98,000	53%
Website Redesign		15,000	0	8,200	8,200	55%
Other		25,000	831	735	1,565	6%
Subtotal - Contractual Services		403,000	65,738	85,333	151,071	37%
Meeting Expenses						
Write off Receivables		0	0	0	0	
Semi Annual Meetings		55,000	3,719	17,557	21,277	39%
Committee Meetings		7,000	56	3,139	3,196	46%
Subtotal - Meeting Expenses		62,000	3,776	20,697	24,472	39%
Reserve		25,000	0	0	0	0%
Online Taxability Matrix		2,000	0	43	43	2%
Online Certificate of Compliance		2,000	0	180	180	9%
TOTAL EXPENSES		1,160,275	189,407	249,335	438,741	38%
Surplus(Deficit) for Budget Period		(116,625.00)	757,065	(203,449)	553,616	
ENDING BALANCE		\$905,774	1,779,464	818,950	1,576,015	

Streamlined Sales Tax Governing Board, Inc.				
Balance Sheet				
For the six months ended December 31, 2018				
	Beginning	Ending	Ending	Change From
	Balances 7/1/2018	Balances 9/30/18	Balances 12/31/2018	Last Quarter
Assets				
Current Assets				
Cash and cash equivalents	\$1,276,581	\$1,837,002	\$1,637,541	(199,460)
Meeting receivables	5,250	0	0	0
Insurance receivable	0	0	0	0
Prepaid Expenses	0	0	0	0
Total current assets	1,281,831	1,837,002	1,637,541	(199,460)
Noncurrent assets				
Furniture and equipment, net	2,039	3,809	3,322	(487)
Rent Deposit	715	715	715	0
Total noncurrent assets	2,754	4,524	4,037	(487)
Total assets	\$1,284,585	\$1,841,525	\$1,641,578	(199,947)
Liabilities and Net Assets				
Current Liabilities				
Accounts payable	18,815	1,815	232	(1,583)
Vacation Payable	31,941	31,941	26,557	(5,385)
Deferred revenue-Membership	211,430	0	0	0
Deferred revenue-Meetings	0	28,305	38,775	10,470
Total current liabilities	262,186	62,061	65,563	3,502
Long term Liabilities				
Deferred revenue-Membership	0	0	0	0
Total liabilities	\$262,186	\$62,061	\$65,563	3,502
Commitments and Contingencies				
Net Assets				
Unrestricted	1,022,399	1,779,464	1,576,015	(203,449)
Total Liabilities and Net Assets	\$1,284,585	\$1,841,525	\$1,641,578	(199,947)

Streamlined Sales Tax Governing Board, Inc.		
Cash Flow		
For the six months ended December 31, 2018		
Cash flows from operating activities		
Change in net assets		553,616
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation		975
Loss on disposal of fixed assets		
(Increase) decrease in assets		
Accounts receivable		5,250
Prepaid expenses		-
Increase (decrease) in liabilities		
Accounts payable		(18,585)
Accrued liabilities		(5,384)
Deferred revenue		(172,655)
Streamlined Conferences Cash		
New cash flows provided by operating activities		363,217
Cash flows from investing activities		
Purchases of furniture and equipment		(2,257)
Net cash used in investing activities		
Net increase (decrease) in cash and cash equivalents		360,960
Cash and cash equivalents, beginning of year		1,276,581
Cash and cash equivalents, end of 2nd quarter		1,637,541