

Streamlined Sales Tax Governing Board
Quarterly Financial Report
First Quarter of Fiscal Year Ending June 30, 2021

This report reflects the income and expenses of the Streamlined Sales Tax Governing Board, Inc. (SSTGB) for the first three months of Fiscal Year Ending June 30, 2021 (FYE 2021).

The Income Statement includes a comparison of the Budgeted Income and Expense amounts for FYE 2021 to the year-to-date actual expenses as of September 30, 2020, along with a year-to-date percentage of the budgeted amounts utilized. It should be noted that the COVID-19 pandemic was ongoing throughout this entire quarter and virtually eliminated all travel and in-person meetings.

The Governing Board also reduced the dues for the fiscal year by 50% for those states that paid their dues in full by July 31, 2020 due to the pandemic. All member states took advantage of this discount which effectively cut the membership dues for the fiscal year by 50% as compared to what the dues would have otherwise been.

The Governing Board's prior accountant suffered a medical emergency near the end of the first quarter. It was eventually determined that the accountant would not be returning. The Executive Director had to recreate the financial transactions for the fiscal year and implemented a new accounting program once it was determined the prior accountant would not be returning and the new accountant that was suggested declined the engagement.

The Balance Sheet for the period ended September 30, 2020 includes the account balances at the end of the quarter, along with an indication of how the account balances changed during the quarter. On September 30, 2020, assets of the SSTGB totaled \$1,783,876, of which 99% was held in the form of cash or cash equivalents. The remainder was comprised of furniture and equipment, a hotel deposit related to the meeting that was to be held in Tacoma, WA that was cancelled and a rent deposit.

The documents show the SSTGB is financially stable.

Major budgetary items reflected in the first quarter of FYE 2021 income statement include:

- Salary, benefits and payroll taxes for three full-time employees and one $\frac{3}{4}$ time employee totaled approximately \$100,00 during the quarter.
- Central registration system related expenses totaled about \$11,900.
- Expenses related to the federal affairs consulting contract totaled \$18,750.
- All membership dues for FYE 6/30/2021 have been collected and all member states took advantage of the 50% discount that was offered as a result of the pandemic.

Streamlined Sales Tax Governing Board, Inc.

Statement of Activity

July 2020 - September 2020

	FYE 6/30/2021 Budget	1st Quarter JUL - SEP, 2020	Year-to-Date TOTAL	Percentage of Budgeted
Beginning Balance	\$1,368,406.00	\$1,368,406.00	\$1,368,406.00	100%
Revenue				
Member Dues	491,825	491,825.07	491,825.07	100%
Interest Income	15,000	1,522.58	1,522.58	10%
Spring Meeting Registrations	25,000			0%
Fall Meeting Registrations				
Total Revenue	\$531,825.00	\$493,347.65	493,347.65	93%
Expenses				
Accounting Services	\$ 6,500	2,362.50	2,362.50	36%
Auditing Services	\$ 13,000	0.00	0.00	0%
Bank Charges & Credit Card Fees	\$ 1,200	233.55	233.55	19%
Central Registration System Enhancements	\$ 10,000		0.00	0%
Central Registration System - Hosting	\$ 28,000	3,820.00	3,820.00	14%
Central Registration System - Maint, Support & Licenses	\$ 60,000	8,084.95	8,084.95	13%
Computer Equipment and Furniture	\$ 5,000		0.00	0%
Federal Affairs Consulting	\$ 90,000	18,750.00	18,750.00	21%
Insurance	\$ 2,500	554.57	554.57	22%
Law Service and Books	\$ 3,500		0.00	0%
Legal Services	\$ 25,000		0.00	0%
Meetings - Committee Meetings	\$ 5,000		0.00	0%
Meetings - Fall Meeting Expenses	\$ -		0.00	0%
Meetings - Spring Meeting Expenses	\$ 30,000	500.00	500.00	2%
Miscellaneous Expenses	\$ 2,800	0.00	0.00	0%
Office Supplies	\$ 4,000	97.24	97.24	2%
Other Contractual Services	\$ 25,000	0.00	0.00	0%
Payroll - Salaries	\$ 390,000	91,107.30	91,107.30	23%
Payroll Services	\$ 3,500	546.92	546.92	16%
Payroll Tax Expenses	\$ 32,000	6,969.72	6,969.72	22%
Postage	\$ 1,000	0.00	0.00	0%
Printing	\$ 1,500		0.00	0%
Programming - Online Certificate of Compliance	\$ 2,000		0.00	0%
Programming - Online Taxability Matrix	\$ 2,000		0.00	0%
Rent - Westby Office	\$ 10,000	3,100.00	3,100.00	31%
Reserve	\$ 25,000		0.00	0%
Retirement Expense	\$ 11,000	1,652.75	1,652.75	15%
Telecommunications Services	\$ 15,000	782.01	782.01	5%
Travel - Audit Chair	\$ 3,000		0.00	0%
Travel - Audit Core Team	\$ 10,000		0.00	0%
Travel - Certification Chair	\$ 2,500		0.00	0%
Travel - CRIC Chair	\$ 1,500		0.00	0%
Travel - Employee	\$ 55,000	0.00	0.00	0%
Travel - Legislative Delgates	\$ 25,000		0.00	0%
Travel - Other	\$ 25,000	(562.50)	(562.50)	-2%
Travel - SLAC Chair	\$ 3,000		0.00	0%
Travel - State Auditor Training	\$ -	1,000.00	1,000.00	0%
Travel - State Delegates	\$ 20,000	610.92	610.92	3%
Utilities	\$ 2,000	215.37	215.37	11%
Website Development and Hosting	\$ 11,000	833.32	833.32	8%
Website Updates	\$ -		0.00	0%
Depreciation	\$ 4,000	681.84	681.84	17%
Total Expenses	\$966,500.00	\$141,340.46	\$141,340.46	15%
Net Surplus/Deficit for Budget Period	(\$434,675.00)	\$352,007.19	\$352,007.19	
Ending Balance	\$933,731.00	\$1,720,413.19	\$1,720,413.19	

Streamlined Sales Tax Governing Board, Inc.

Statement of Financial Position

As of September 30, 2020

	Balances July 1, 2020	Balances 9/30/2020	Change From Beginning of Year
ASSETS			
Current Assets			
Bank Accounts			
WCCU - CDs	1,104,988.64	1,104,988.64	
WCCU - Checking	96,604.50	100,659.01	
WCCU - Money Market	318,066.70	569,518.94	
WCCU - Savings	0.00	-5.00	
Total Bank Accounts	\$ 1,519,659.84	\$ 1,775,161.59	255,501.75
Other Current Assets			
Prepaid Expenditures	0.00	0.00	0.00
Prepaid Expenses	8,739.63	3,714.63	(5,025.00)
Total Other Current Assets	\$ 8,739.63	\$ 3,714.63	
Total Current Assets	\$ 1,528,399.47	\$ 1,778,876.22	250,476.75
Fixed Assets			
Equipment - All Combined	0.00	0.00	0.00
Computer Equipment	43,280.28	43,280.28	0.00
Accumulated Depreciation - Computer Equipment	-38,351.15	-39,032.99	(681.84)
Total Computer Equipment	\$ 4,929.13	\$ 4,247.29	
Fixed Asset Furniture		0.00	0.00
Accumulated Depreciation - Furniture		0.00	0.00
Total Fixed Asset Furniture		\$ 0.00	
Total Equipment - All Combined	\$ 4,929.13	\$ 4,247.29	
Total Fixed Assets	\$ 4,929.13	\$ 4,247.29	(681.84)
TOTAL ASSETS	\$ 1,533,328.60	\$ 1,783,123.51	249,794.91
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Deferred Member Dues	92,266.36	0.00	(92,266.36)
General Accounts Payable	12,851.73	1,550.68	(11,301.05)
Payroll Tax Payable	0.34	0.34	0.00
Retirement Payable		1,360.13	1,360.13
Sick Leave Payable	14,887.99	14,887.99	0.00
Vacation Payable	44,918.33	44,918.33	0.00
Total Other Current Liabilities	\$ 164,924.75	\$ 62,717.47	
Total Current Liabilities	\$ 164,924.75	\$ 62,717.47	(102,207.28)
Total Liabilities	\$ 164,924.75	\$ 62,717.47	(102,207.28)
Equity			
Opening Balance Equity	1,368,403.85	1,368,398.85	(5.00)
Retained Earnings	0.00	0.00	0.00
Net Revenue	0.00	352,007.19	352,007.19
Total Equity	\$ 1,368,403.85	\$ 1,720,406.04	
TOTAL LIABILITIES AND EQUITY	\$ 1,533,328.60	\$ 1,783,123.51	249,794.91

Streamlined Sales Tax Governing Board, Inc.

Statement of Cash Flows

July - September, 2020

	Total
OPERATING ACTIVITIES	
Net Revenue	352,007.19
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	0.00
Prepaid Expenditures	0.00
Prepaid Expenses	-3,714.63
Equipment - All Combined:Computer Equipment:Accumulated Depreciation - Computer Equipment	39,032.99
Deferred Member Dues	0.00
General Accounts Payable	1,550.68
Payroll Tax Payable	0.34
Retirement Payable	1,360.13
Sick Leave Payable	14,887.99
Vacation Payable	44,918.33
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	\$ 98,035.83
Net cash provided by operating activities	\$ 450,043.02
INVESTING ACTIVITIES	
Equipment - All Combined:Computer Equipment	-43,280.28
Net cash provided by investing activities	-\$ 43,280.28
FINANCING ACTIVITIES	
Opening Balance Equity	1,368,398.85
Net cash provided by financing activities	\$ 1,368,398.85
Net cash increase for period	\$ 1,775,161.59
Cash at end of period	\$ 1,775,161.59