

**Streamlined Sales Tax Finance Committee Meeting Minutes**  
**Friday May 1, 2020, 10:00 am central**  
**Teleconference**

Call to order and attendance

Diane Hardt called the meeting to order at 10:00 am Central. Committee members Diane Hardt, Amy Oneacre, Larry Molnar and Richard Dobson were present. Absent was Dan Noble. With four of five members present, the quorum was established. Also on the call were Tim Jenrich, Blaine Kreikmeier and Lance Wilkinson

Review and approve minutes from March 26, 2020 meeting (FM20002)

The minutes from the March 26, 2020 meeting were linked to the agenda. No one had any comments on the minutes. Richard Dobson motioned to approve the minutes. A voice vote was taken and was unanimous. Motion carried.

Review and approve 3rd Quarter FYE 6/30/2020 Financial Report (FC20003)

Diane introduced the 3<sup>rd</sup> quarter financial statements and asked Craig to provide any comments he has on specific items.

Craig Johnson pointed out a couple items. He noted a couple items relating to the balance sheet. The \$4,750 represents deposits made for the May 2020 meeting in Tacoma that was cancelled due to the COVID-19 pandemic. He has talked with the hotel, caterer and reception venue and they are willing to hold those deposits for a future meeting instead of us losing them. He also pointed out that one person had paid their registration fee for the May 2020 meeting and that amount has been refunded so this will go away on net quarter's financial statements.

With respect to the income statement, Craig pointed out the printing costs related to the Auditor Training that was held in March. He also indicated that normally the Audit Core Team would be incurring travel costs this fiscal year as they are completing the contract compliance audits, but due to travel restrictions, most of those costs have not yet been incurred. However, a couple Core Team members had booked travel, which the Governing Board reimbursed that was then cancelled. The Core Team members were able to get travel credits (not refunds) for these amounts that they can use later for SST travel. Craig indicated that it is likely that most if not all this travel will take place next fiscal year so we may need to make a budget adjustment for next fiscal year to cover these costs. Craig also pointed out the Semi Annual Meetings amounts for the third quarter and explained the reason it was shown as a negative is because some of these amounts were removed from the expense area and over to the Prepaid Expenses of the balance sheet. Diane Hardt asked for comments. None were received. Amy Oneacre motioned to approve the report. A voice vote was taken and was unanimous. Motion carried.

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Discussion Related to FYE 6/30/2021 Membership Dues Proposal

Craig Johnson walked through the proposal that was sent out regarding reducing the member dues for FYE 6/30/21 by 50%. Craig indicated another option to consider is whether it might be better to have a 25% dues reduction this year and then possibly a 25% reduction next year if states are continuing to face financial difficulties.

Tim Jennrich thanked Craig for putting the proposal together and asked the Finance Committee to consider this and that he supported it. He would like to see it move forward to the Executive Committee and Governing Board for consideration.

Richard asked logistically how this would work. Craig indicated that he already has the dues figured out for next year for each state and typically sends out the dues invoice around May 1. He could send the invoice along with a note that this proposal was being brought forward and that the dues may be reduced so states should not pay them until after the EC and GB meetings. Craig could then follow-up with a revised invoiced depending on what is ultimately approved.

Amy Oneacre stated she is in favor of the 50% reduction for this year rather than 25% this year and possibly another 25% next year since states are really feeling the pinch right now. Their Governor is looking for each department to develop a budget reduction of 14% and this is something that would help. Diane Hardt indicated they are also looking at budget reductions and would prefer to do the 50% reduction of dues this year rather than the 25% each year for two years. Larry Molnar and Richard Dobson agreed. Blaine Kreikmeier indicated that from his perspective, he also thinks it would be better to reduce the dues this year. Larry Molnar motioned to approve the proposal and forward it to the Executive Committee and Governing Board for consideration. A voice vote was taken and was unanimous. Motion carried.

Old Business

No old business

New Business

No new business

Adjournment

With no further business, Richard Dobson motioned to adjourn the meeting at 10:33 am Central.