



Streamlined Sales Tax Finance Committee Meeting Minutes  
Monday September 12, 2022, 10:00 am central  
Teleconference

Call to order and attendance

Richard Dobson called the meeting to order at 10:00 am Central. Craig Johnson called roll. Present were Richard Dobson, Senator Bramble, Tim Jennrich and Larry Molnar. Absent was Amy Oneacre. With four members present, the quorum was established.

Review and approve minutes from July 20, 2022 meetings (FM22004)

Richard Dobson stated the meeting minutes had been posted to the website for review. Tim Jennrich motioned to approve FM22004. A voice vote was unanimous. Motion carried.

Review and approve FYE 6/30/2023 Proposed Budget Adjustment (FC21005A03)

Richard Dobson stated the budget adjustment main items consist of adding funds to the Auditor Training, Audit Core Team travel, Payroll, and Committee meetings. The budgeted amounts for various other line items were reduced to more accurately reflect anticipated expenses based on actual expense experience. Senator Bramble motioned to approve FC21005A03. A voice vote was unanimous. Motion carried.

Review and approve FYE 6/30/2024 Proposed Budget (FC22004)

Richard reviewed the changes in FC22004 and noted the \$24k auditor training funds were eliminated due to them being added to FYE23. Also noted increase in salaries and wages to help cover anticipated increases next year, increases to travel expenses, central registration and website costs to account for anticipated increases. Larry Molnar motioned to approve FC22004. A voice vote was unanimous. Motion carried.

Final review and approval of Proposed Revisions to Rule 806.1.2 Finance Administration Policies and Exceeding Budgeted Line Items (RP22003A01)

Richard Dobson reminded everyone that our rules require us to review finance policies every two years. He highlighted the updated items including segregation of duties and the Executive Director's authority to exceed budgeted line items as well as changes to the approval processes. Tim Jennrich motioned to approve RP22003A01. A voice vote was unanimous. Motion carried.

Old Business

- FYE 6/30/2023 Membership Dues

Craig stated we have collected all dues except for one state that has stated they are processing the payment at this time.

- Status Update on Independent Financial Audit



Craig stated the required documentation has been given to the auditors and the review is in process. He asked if the committee would like Snyder Cohen to provide a review of their findings at the October Governing Board meeting. They stated they would like the auditors to review remotely, and Craig agreed to add them to the agenda.

New Business

None

Adjournment

Richard Dobson asked for a motion to adjourn (Senator Bramble provided). The meeting was adjourned at 10:30 am Central.