

# Streamlined Sales Tax Governing Board

## *Annual Meeting*

October 5, 2021 – 1:00 pm – 5:00 pm central

October 6, 2021 – 8:30 am – noon central

Embassy Suites, Bloomington, MN

1. Welcome and roll call of member states
2. Opening Remarks
3. Review and Approval of Governing Board Meeting Minutes
  - May 2021 Governing Board Meeting Minutes ([MM21003](#))
4. Status of Federal Legislation and Federal Activities – Randi Reid
5. Reports of Committees
  - Executive Committee – Senator Ann Rest (MN), President
    - CSP Contract – Status of Contracts for 1/1/2022 – 12/31/2023
    - Trademark Application
    - Federal Affairs Contract
    - New Finance Committee Chair
  - Finance Committee – Richard Dobson (KY), Chair
    - Financial Report – 4th Quarter FYE 6/30/2021 ([FC21004A01](#))
    - Status of Annual Independent Audit
    - FYE 6/30/2022 Proposed Budget Amendment ([FC20006A01](#))
    - FYE 6/30/2023 Proposed Budget ([FC21005](#))
    - Accounting Policies and Procedures ([FC21006](#))
  - Compliance Review and Interpretations Committee – David Steines (WI), Chair
    - 2021 Annual State Compliance Reviews Report ([CI21004](#))
    - Interpretation Opinion – ECG Monitors ([IO21002A01](#))
    - Interpretation Opinion – Providing and Hosting Online Banking Platform ([IO21001A01](#))
  - State and Local Advisory Council – Alison Jares (SD) and Dave Matelski (MI)
    - Report of August Teleconference Meeting
    - Current Workgroups
      - Prepared Food – Amendment to Consider ([SL21014A01/AM21006](#))
      - Exemption Certificates – Resale and Other Exemptions
      - Digital Goods – Using Rate and Jurisdiction Database ([SL21020](#))
      - Personal Protective Equipment ([SL21021](#))
    - Future Workgroups Being Considered
      - Defining Marijuana and Marijuana Products
      - Listing Telecom vs Non-Telecom Services
  - Certification Committee – Tim Bennett (KY), Chair
    - Report of August Meeting
    - Schema Changes
    - Issues Being Addressed by Certification Committee
    - Importance of Test Decks
  - Audit Committee – Megan Martin (ND) and Rachel Williams (SD) Co-Chairs

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- Report of August Meeting
  - State Tax Compliance Audits
  - Issues Being Addressed by Audit Committee
  - Improving Efficiency of CSP Audit Process
6. Business Advisory Council (BAC) Update and Issues to Discuss
  7. CSP Updates and Issues to Discuss With Governing Board
  8. Executive Director Update and Reminders – Craig Johnson
    - Status of Streamlined Registrants and Collections
    - Contacting Nonmember States
    - Other Updates and Reminders
  9. Proposed Amendments to SSUTA for Discussion and Possible Action
    - Definition of Prepared Food – Allowance of Toggle ([AM21006](#))
  10. Proposed Amendments to Rules for Discussion and Possible Action
    - Appendix F – CSP Reports ([RP21006](#)) – Discussion Only
    - Rule 806.1.2 – Finance Administration Policies ([RP21005A01](#))
  11. Interpretive Opinions for Possible Action
    - Interpretive Opinion – ECG Monitors ([IO21002A01](#))
    - Interpretive Opinion – Providing and Hosting Online Banking Platform ([IO21001A01](#))
  12. Election of Officers and Directors for 2022 ([NC21001](#))
  13. Election of Nominating Committee for 2022 ([NC21002](#))
  14. Informational Presentation – Brave New World of Digital Tax and Transactional Documentation – Charles Maniace (Sovos) (10 am central Wednesday, October 6, 2021)
  15. Old Business
  16. New Business – Open Discussion
  17. Adjournment